

**student life
at
avila college**

1975 - 1976

table of contents

page

Avila College	1-5
message from the president	1
about the college	1
the school seal	1
accreditation and membership	2
administrative structure	2
board of trustees	3
administrative officers and staff	3
faculty members	4-5
Student Life	6
student co-curricular activities	6
student organizations	7 & 22
financial aid	24-25
Student Government Constitution	8-21
The Avila College Survival Kit	Center
College Services and Facilities	26
academic advisors	26
academic dean's office	26
admissions and financial aid office	26
alumni office	26
blasco hall	26
bookstore	26
goppert theatre/borserine nurse education center	26
business office	26
campus ministry	27
career development and placement	27
child care center	27
counseling center	27
dean of students	27
food service	28
foyle hall	28
health service	28
housing	28
library	28
lost and found	28
marian student centre	28
o'rielly hall	28
parking	29
public relations office	29
registrar's office	29
student co-curricular activities	29
telephones	29
testing office	29
K. C. and A.C. Telephone Directory	30-31
Campus Compass	32-34
Campus Map	35
Calendar for Academic Year, 1975-1976	36

message from the president

Welcome,

1975-1976 is your year to grow intellectually, spiritually, socially, and physically. Much is dependent on your personal attitude in meeting your responsibilities to make this growth positive and constructive. Together we can have a meaningful living-learning-growing experience. We are glad that you chose Avila College and we hope to work with you to the best of our ability.

Your officers, staff, and faculty members are here to provide you with assistance. We are, first of all, persons interested in you. Do not hesitate to visit with us outside of your class time. Avila can be that special place to go to college if we all help to make it so.

about the college

Avila College, chartered in 1916 as the College of St. Teresa under the sponsorship of the Sisters of St. Joseph, was the first private school for women in Kansas City. Located at 5600 Main, the college began offering a four year degree program in 1940 and was accredited in 1946 by the North Central Association of Colleges and Secondary Schools. In 1963 the present name was approved and the college relocated to its present 48 acre site. Avila became coeducational in 1969. In the fall of 1972, a fully accredited evening program was instituted in which students may pursue degrees in Administration of Justice, Business, Psychology, Special Education, and Social Work.

Long recognized both locally and nationally as an institution of higher learning with an outstanding faculty, Avila today is organized into eight academic departments and offers twenty-three majors to an enrollment of 1,471 students. As of January, 1975, students from nineteen different states and six countries were attending Avila, with 96% of that number being residents of Missouri and Kansas. Twenty-five percent of the students are resident students, 40% are Catholic and 60% are of other religious beliefs. Avila offers these students individualized attention and an outstanding opportunity to develop intellectually, spiritually, culturally, and professionally.

the school seal

This is the official school seal, designed by Mary Finney Black, class of 1935. The open book in the center is a symbol of our school's patron, St. Teresa of Avila, the Spanish Carmelite of the sixteenth century.

The inscription on the pages of the book is the school's motto: "Deo Adjuvante Non Timendum"--"God helping, there is nothing to fear."



The lily carved immediately above the book is the emblem of St. Joseph. Because the Sisters of St. Joseph of Carondelet are consecrated to the Most Holy Trinity and are placed under the protection of the Holy Family, a triangle, symbolic of the Holy Trinity, and a trefoil, symbolic of the Holy Family, are drawn about the book.

accreditation and membership

Avila College is accredited by the North Central Association of Colleges and Secondary Schools, the Missouri Department of Public Instruction, the Missouri State Board of Nursing, the National League for Nursing, and the Council on Social Work Education.

It is an institutional member of the Association of American Colleges, the American Council on Education, the American Association of Colleges for Teacher Education, the American Association of College Registrars and Admission Officers, the American Association of University Women, the College Entrance Examination Board, the Mid-American College Art Association of Universities and Colleges, the Independent Colleges and Universities of Missouri, the Missouri Colleges Fund Committee, the National Association of Student Personnel Administrators, and the Association of College and University Housing Offices.

administrative structure

As provided by the Charter of the College and subject to the provisions of law, the powers, authority, and responsibility for the conduct and management of Avila College are vested in its Board of Trustees.

The President of the College is the Chief Executive of the College and has the authority to choose staff and to make such appointments of officials, department heads, and committees as may prudently be deemed necessary for the efficient conduct of the College. The President is responsible for the general and active management of the College and shall see that all orders and resolutions of the Board are carried into effect. The President is ultimately responsible to the Board of Trustees for all actions taken.

Working with Avila's President Sister Olive Louise Dallavis are two administrative officers--the Academic Dean and the Dean of Students. In addition, the Board of Counselors and the Administrative Council act as advisory boards to the President. A listing of administrative officers is on the following page.

board of trustees

Alfred J. Blasco -- Chairman
 Sister Mary Laurent Duggan
 Sister Olive Louise Dallavis
 Sister Mona Marie Buegler
 Mrs. Clarence Goppert
 Norman P. Gordon

Ole C. Jensen
 Julian Knopke
 John C. McKelvey
 William D. Webb
 Sister Helen Zambrowicz

administrative officers and staff

position	person	location	extension
President	Sr. Olive Louise Dallavis	Blasco	214
Public Relations	Lou Sondern	Blasco	200
Director of Grants & Affirmative Action	Jan Kreamer	Blasco	219
Alumni Secretary	Sr. Rose Anthony Schmitt	Blasco	219
Business Manager	Ken Wever	Blasco	206
Bookstore	Jo Pavich	Marian Centre	230
	Sr. Elaine Margaret Besand	Marian Centre	230
Director, Maintenance	Art Schlumpberger	Marian Centre	230
Director, Campus Security	Arnold Zimmerschied	Marian Centre	229
Academic Dean	G. Richard Scott	Blasco	208
Registrar	Sr. Anna Achlett	Blasco	210
Asst. Registrar	Carol Nunn	Blasco	211
Transfer Consultant	Vicki Monnard	Blasco	207
Director, Testing Center & Continuing Education	Carolyn Koppes	O'Rielly	242
Librarian	Sr. Una Marie Brumback	Blasco	220
Asst. Librarian	Sr. Mary Paul Purfield	Blasco	221
Asst. Librarian	Richard Horn	Blasco	221
Asst. Librarian	Bruce Bradley	Blasco	221
Dean of Students	Lynn F. Cupkie	Blasco	276
Director, Counseling & Related Services	Jay Bopp	Carondelet 726	266
Director, Career Education & Veterans Benefits	Donna Wilson	Carondelet 726	266
Director, Campus Ministry	Sr. Ruth Stuckel	O'Rielly 209	244
Campus Chaplain	Fr. Tom Wiederholt	Marian Centre	228
Director, Student Life Activities	Jeff Nemens	Marian Centre	227
Director, Health Services	Judy Gemeinhardt	Carondelet 713	268
Athletic Director	Bill Waris	O'Rielly	291
Men's & Women's Tennis Coach	Jennifer Waterman	O'Rielly	291

Women's Basketball			
Coach	Dave Barecca	O'Rielly	291
Women's Volleyball			
Coach	Pam Bowen	O'Rielly	291
Residence Hall Director	Debbie White	Ridgway	260
	Dave Kerr	Carondelet	269
Coordinator, Residence			
Hall Programs	Barb Duff	Ridgway 402	
Director of Admissions &			
Financial Aids	Will Chatham	Blasco	205
Asst. Director of			
Admissions & Financial			
Aids	Donald Madelung	Blasco	203
Admissions Counselor	Margie Veatch		
Admissions Counselor	Judy Morrow	Blasco	203

faculty members (full-time)

Faculty	Academic Area	Office Location	Extension
Jane Adelsberger*	Modern Languages	O'Rielly-F	246
Bonnie Ainsworth	Nursing	Borserine	280
Elaine S. Brand	Psychology	Hodes	267
George Bryde	Philosophy	O'Rielly-I	243
Ron Coles	Speech and Theatre	Goppert	291
Karen Conley	Nursing	Borserine	280
Mary Ellen Cronin	Special Education	Hodes	264
Judy Conway	Nursing	Borserine	278
Sr. Colette Marie Doering	Art	Ridgway	259
Edward W. Donovan	Biology	O'Rielly	254
Sr. Marie Georgette			
Eschbacher*	Education/Psychology	Hodes	262
Marilyn Esser	Special Education	Hodes	264
Sr. Mary Fitzpatrick	Mathematics	Blasco	222
Sr. Rita Flaherty	Mathematics	Blasco	222
Fred Geer	Education	Hodes	261
Joyce George	Nursing	Borserine	233
Sr. Paulette Gladis*	Business/Economics	Blasco	274
Sandra Handley	Nursing	Borserine	233
Linda Harris	Nursing	Borserine	281
Sr. Marie Joan Harris	Natural Sciences/Math	O'Rielly	255
Helen Hill	Nursing	Borserine	282
Martha Hopkins	Nursing	Borserine	288
Elleen Hubsky	Nursing	Borserine	287
Sr. Paul Joseph			
Koutsoumpas	Chemistry	O'Rielly	255
Virginia Johnston	Medical Technology	O'Rielly-H	224
Sr. Joan Lampton	History	O'Rielly	245

H. Paul LeMaire	Religious Studies/Philosophy	O'Rielly-I	243
Anotonia Tony Leon	Education/Spanish	O'Rielly-H	244
Lawrence Lewis	Business/Economics	Blasco	275
Norma L. Lewis*	Nursing	Borserine	271
Beverly Lindsey	Nursing	Borserine	235
Martha Liu	Montessori	Hodes	265
William J. Louis*	Fine Arts	Goppert	289
Sr. de la Salle McKeon	Music	Borserine	251
Sr. Germaine Matter	French	O'Rielly-E	247
Sr. Virginia May	French	O'Rielly-E	247
Gerald L. Miller	Business/Economics	Blasco	274
Barbara Myers	Education	Hodes	263
Dona K. Neuman*	Social Sciences	O'Rielly-D	248
Elizabeth Norris	Social Work	O'Rielly-C	249
Robert Powell	Biology	O'Rielly	254
Sr. Margaret John Purcell	English	O'Rielly-F	246
Sr. Margaret Reinhart	Art	Ridgway	259
Rosemary Rejba	Nursing	Borserine	283
Mary Frances Roberts	Nursing	Borserine	279
Stephen Sirridge	Education	Hodes	261
Sr. Martha Smith	History	O'Rielly-G	245
David Storm	Social Work	O'Rielly-C	249
C. Larry Sullivan	Chemistry	O'Rielly	255
Kathryn Sullivan	Nursing	Borserine	285
Sr. Ann Dominic Tassone	Mathematics	O'Rielly-B	256
Gaylin Thomas	Music	Borserine	252
David Uhlik	Biology	O'Rielly	254
Ila Jean Ulrich	Nursing	Borserine	284
* Departmental Chairmen			

student co-curricular activities**Art Exhibits**

Throughout the year, there are exhibits on display in the Avila Art Gallery, located in the Art Centre in lower Ridgway Hall. Exhibits are from the collection of various well-known artists. In February and throughout the summer, art students have a juried exhibit of their art entries. In the spring, senior art students exhibit selections from their own work for graduation.

Athletic Program

The athletic program at Avila includes men's and women's intercollegiate basketball and tennis and women's volleyball. An intramural program is, also, available to all interested students. The intramural program offers sports such as football, basketball, volleyball, and tennis. The specific types of sports offered are determined by student interest.

Cheerleaders

Cheerleaders for the Avila athletic program are selected each year on the basis of school spirit, performance, appearance, and leadership skills. All interested students are eligible to try out.

Commencement

Occurring at the end of the school year, this program includes a solemn procession with faculty and students in full academic dress, an address by a baccalaureate speaker, and the conferring of hoods and degrees on the graduates.

Drama Presentations

The Drama Department presents a varied series of annual productions, among which are various full-length drama; oral readings of literature; Chamber Theatre; Reader's Theatre; and a play based on children's literature which is presented to the various elementary schools in Kansas City.

Fall Fling

The Fall Fling is an annual all-night ice skating party that always goes beyond the ice to include a dance, a movie, and pizza. In recent history, this has been the most popular of the Avila social functions.

Glee Club

The Girls' Glee Club is open to any Avila student for credit or non-credit. It meets twice weekly and gives at least one formal Concert each semester. The group also performs for other occasions upon request. Small vocal groups made up of both men and women perform chamber music and opera excerpts throughout the year as the occasion demands. Membership in these groups is possible with the consent of the vocal director.

Honors Convocation

This traditional ceremony recognizes outstanding students for their achievement and for their contributions to the college.

Inaugural Religious Services

At the beginning of each school year, the student body is invited to participate in an inter-faith service and to celebrate the Eucharist to invoke the blessings of the Holy Spirit for a year of growth.

Orientation

Prior to the beginning of fall semester each year, an orientation program is offered to acquaint all new, transfer, and returning students with Avila College. Information concerning registration procedures, course offerings, tuition costs, residence hall living, and social activities are only a few of the areas discussed in this program. All students, and especially those who are unfamiliar with the College, are encouraged to participate.

Phoenix

The **Phoenix** is the campus bi-monthly newspaper prepared by Avila students. It contains local, state, and national news, as well as campus news, comment, and opinion. Copies are free to all students and are available in the residence halls, classroom buildings, and Marian Centre.

student organizations

Student Government Association

All students enrolled at Avila are members of the Student Government Association, which encourages and recognizes student participation in the governance of student affairs. The Executive Board, which of the SGA Chairman, Treasurer, Secretary, and Chairman of the Student Union Board, works directly with, and is an inherent part of the Student Council, which is composed of two student senators from each academic department and one faculty senator. Four standing committees work with the Student Council in various areas of student affairs. These committees are: Campus News Committee, responsible for communicating SGA issues and events to the campus and for publishing a weekly news bulletin; Evaluation Committee, responsible for evaluating all SGA sponsored projects and for conducting and compiling Student Council Surveys; Finance Committee, responsible for approving budgets of student clubs and organizations; and the Student Union Board, responsible for management of the Student Union and for the programming of student activities, in conjunction with the Director of Student Life Activities. All students are encouraged to participate in the SGA monthly meetings.

THE CONSTITUTION
of the
AVILA COLLEGE STUDENT GOVERNMENT ASSOCIATION

Preamble

We, the students of Avila College, in order to assist the College in the realization of its philosophy and commitment as an institution of higher learning, to promote a spirit of unity among all members of the Avila College community, to act as a means of communication between students, faculty, staff, and administration with respect to campus issues, to help solve campus problems in cooperation with the administration, faculty, and staff, and to initiate, promote, and help supervise general campus activities, do hereby establish this Constitution of the Student Government Association of Avila College.

ARTICLE ONE

Name

The name of this organization shall be the Student Government Association of Avila College of Kansas City, Missouri.

ARTICLE TWO

Membership

All students admitted and enrolled for credit at Avila College shall be members of the Student Government Association of Avila College.

ARTICLE THREE

Structure of Government

All legislative powers of the Student Government Association of Avila College herein granted shall be vested in the Student Council which shall consist of the members of the Executive Board and the Senate.

A. The Executive Board shall consist of the Chairman of the Student Council, the Treasurer of the Student Council, the Secretary of the Student Council, and the Chairman of the Student Union Board.

B. The Senate shall consist of the following:

1. Two representatives from each academic department who shall be elected by the Student Government Association.
2. One Avila College faculty member who shall be selected by the faculty.
3. A non-voting dormitory representative who shall be selected by the Residence Hall Government Association.
4. A non-voting representative of the Avila College Student Services staff who shall be selected by the Dean of Students.

C. The Dean of Students shall serve as an ex officio member of the Student Council.

D. There shall also be a Student Council advisor whom the Student Council shall elect each year from the full-time faculty or administration, subject to approval by the Dean of Students. This advisor is responsible for advising and consulting with the Student Council on all matters pertaining to the work of the Student Council. He shall not be held responsible for the organization of the Student Council, its finances, or the individuals within it.

ARTICLE FOUR

Powers of the Student Council

The Student Council shall have the power to establish by laws, special rules, and resolutions for conducting its business, in accordance with this Constitution.

It shall establish standing and special committees as it deems necessary.

It shall ratify by a majority vote the appointments of Chairmen of all committees except Standing Committees of the Student Council.

It shall represent the Student Government Association of Avila College concerning student affairs.

ARTICLE FIVE

Rights of the Student Council

The Student Council shall do all in its power to uphold and protect the following rights and freedoms of the Student Government Association of Avila College:

A. The right and freedom to participate in the governing of the College as it pertains to the Student Government Association.

B. The right and freedom to participate in the formulation of policy pertaining to the education and welfare of the Student Government Association.

C. The right and freedom to due process of law.

D. The right and freedom to information concerning student regulations.

E. The right and freedom to vote in any election or referendum conducted in accordance with this Constitution and such by-laws as may be enacted.

F. The right and freedom to form organizations and associations approved under the provisions of this Constitution and such by-laws as may be enacted.

G. The right and freedom of expression and inquiry in regard to policies affecting the Student Government Association.

H. The right and freedom to establish and issue publications free of censorship in accordance with this Constitution and such by-laws as may be enacted.

I. The right and freedom to be protected from unwarranted search.

ARTICLE SIX

Responsibilities of the Student Council

The Student Council shall have the following responsibilities:

A. It shall be the official vehicle for the expression of the interests and concerns of the Student Government Association of Avila College.

B. It shall be a means by which students may organize and coordinate their efforts.

C. It shall draft recommendations to the administration and faculty concerning improvements for the College.

D. It shall take an active and participating role in representing the Student Government Association on those Standing College Committees where the Student Council has been invited to participate.

E. It shall be responsible for formulating student government policy and making decisions on all matters under student government jurisdiction.

F. It shall have the responsibility of cooperating with the Dean of Students for the allocation of Student Activity Fee funds.

G. It shall be responsible for the formation and maintenance of good relations with Student Governments from other colleges and universities.

ARTICLE SEVEN

Elections and Qualifications for Student Council

A. Elections for all student members of the Student Council shall be conducted by secret ballot at a time designated by the Election Committee.

B. To be eligible for election to the Student Council a candidate must be a member in good standing in the Student Government Association, must be a full-time student carrying no less than 12 credit hours, and must have and maintain a 2.0 grade point average on a 4.0 scale.

C. To be eligible for election to the Executive Board of the Student Council a candidate must meet the following qualifications in addition to the qualifications set forth in paragraph B above:

1. He must be a full-time student carrying no more than sixteen credit hours except by approval of the Executive Board and the Dean of Students.

2. He must be a member in good standing in the Student Government Association at least one academic year previous to taking office.

3. He must not hold any office in another Avila College organization.

D. Candidates who are otherwise qualified to run for office in the Student Council must sign the following statement before being eligible to run:

"I have read the Constitution of the Student Government Association and do hereby certify that I am qualified to fulfill the office for which I am running".

E. Any election is invalid unless twenty-five per cent of Student Government Association votes.

F. Candidates are deemed to be elected if they receive a plurality of the votes cast.

G. In the case of a tie vote, a re-vote shall be taken.

H. The term of office of each member of the Student Council shall be one academic year.

I. The new Student Council members shall take office the day after their election to office and shall serve their terms of office until elections are held for the next academic year.

ARTICLE EIGHT

Standing Committees of the Student Council

In order to facilitate the effective and efficient operation of the Student Government Association of Avila College, the Student Council shall establish the following standing committees:

- A. Student Union Board.
- B. Finance Committee.
- C. Campus News Committee.
- D. Evaluation Committee.

ARTICLE NINE

Meetings

A. **Student Government Association Meetings.** The Student Council shall at least once a semester convene a meeting of the student Government Association. The purpose of this meeting shall be to provide a forum for the expression and exchange of views concerning matters of student interest.

B. **Regular Student Council Meetings.** The Student Council shall conduct its business at regular Student Council meetings to be held at least once a month.

C. **Special Student Council Meetings.** The Chairman of the Student Council or a majority of the voting members of the Student Council may call for special Student Council meetings when deemed necessary, provided that one week's prior notice is given to the members of the Student Council.

D. The Student Council shall conduct its regular and special meetings in accordance with **Robert's Rules of Order, Revised.**

ARTICLE TEN

Vacancies on the Student Council

A. Vacant positions on the Student Council shall be filled by a majority vote of the Student Council and in accordance with the provisions of this Constitution with respect to the qualifications for membership on the Student Council and in accordance with the requirements of the position vacated as set forth in such By-Laws as may be enacted.

B. In those cases where a Student Council member is serving a term created by a vacancy, that member shall serve for only the remainder of his predecessor's one year term of office.

ARTICLE ELEVEN

Resignation and Removal of Student Council Members

A. Members of the Student Council shall immediately resign their offices if they fail to successfully complete a minimum of twelve hours or if they fail to have and maintain a 2.0 grade point average on a 4.0 scale.

B. Members of the Student Council shall immediately resign their offices if they fail to attend two of the regularly scheduled Student Council meetings unless said absences are approved by the Student Council.

C. Members of the Student Council may be impeached in the following manner:

1. By the presentation of a petition to the Chairman of the Student Council, bearing the signatures of at least ten percent of the members of the Student Government Association of Avila College, or by a majority vote of the Student Council;

2. Thereafter, a special referendum shall be called by the Student Council within two weeks of receipt of said petition or said Student Council vote. The Student Council member shall be removed from office if two-thirds of those voting in the special referendum vote for impeachment and at least twenty-five percent of the Student Government Association votes in said referendum.

ARTICLE TWELVE

Overriding of Action of Student Council

Any action of the Student Council may be overridden in the following way:

A. By the presentation of a petition to the Chairman of the Student Council, bearing the signatures of at least ten percent of the members of the Avila College Student Government Association.

B. Thereafter a special referendum shall be called by the Student Council within two weeks of receipt of said petition. The Student Council action shall be overridden if two-thirds of those voting in the special referendum vote for overriding the Student Council action and at least twenty-five percent of the Student Government Association vote in said referendum.

ARTICLE THIRTEEN

Ratification of the Constitution

A. This Constitution of the Student Government Association of Avila College shall become effective immediately after it is ratified, and it shall be deemed ratified if its acceptance is approved by:

1. A two-thirds majority vote of the Student Council, and

2. A majority vote of the Student Government Association, provided that twenty-five percent of the Student Government Association votes in said voting.

B. The Constitution, as ratified, supersedes any preceding document identified as or intended for the purpose of governing the student body of Avila College.

ARTICLE FOURTEEN

Amendments to Constitution

Amendments to this Constitution shall be made only upon a vote of approval by the Student Government Association and in the following manner:

A. Notice of the proposed amendment must be given to the Student Government Association at least one week in advance of the day of the vote.

B. The amendment must be approved by two-thirds of those voting.

C. At least twenty-five percent of the Student Government Association must vote.

D. The proposed amendment must be approved by the Dean of Students.

ARTICLE FIFTEEN

By-Laws to the Constitution

A. The Student Council shall have the power to enact such by-laws as it deems necessary to facilitate the operation of the Student Government Association by a two-thirds vote of the total voting membership of the Student Council and upon the approval of the Dean of Students.

B. The Student Council shall have the power to amend such by-laws by a two-thirds vote of the total voting membership of the Student Council and upon the approval of the Dean of Students.

ARTICLE SIXTEEN

Re-evaluation of the Constitution

A. The Student Council shall re-evaluate this Constitution at least once every three years.

B. The Student Council shall also re-evaluate this Constitution upon the institution of changes brought about by the College which renders this Constitution partially or fully inoperative in its present form.

BY-LAWS

TO THE CONSTITUTION

OF THE

AVILA COLLEGE STUDENT GOVERNMENT ASSOCIATION

ARTICLE ONE

Establishment and Authority of By-Laws

These By-Laws are established in accordance with Article Fifteen of the Constitution of the Avila College Student Government Association. If a conflict should arise between these By-Laws and the Constitution, the Constitution shall be supreme.

ARTICLE TWO

Function of the Student Council

A. It shall be responsible to the Student Government Association for the transaction of all business of Student Government.

B. It shall approve the actions of the Executive Board.

C. It shall appoint students to and remove students from representative positions on all Standing College Committees where the Student Council has been invited to participate.

D. It shall review and approve the charters of all campus clubs and organizations.

E. It shall review and approve proposals and recommendations of Student Council Committees.

F. It shall form an election committee six weeks prior to elections.

G. It shall review and recommend for approval budgets requesting disbursement of Student Activity Fee funds.

ARTICLE THREE

Responsibilities and Powers of the Executive Board

A. It shall transact all Student Council business and activities occurring between council meetings and is accountable to the Council for such transactions and activities.

B. It shall prepare the Student Council budget.

C. It shall maintain an organized, effective government office.

D. It shall recommend to the Student Council the approval or disapproval of absences of Senators from Student Council meetings.

E. It is responsible for carrying out all other duties as delegated by the Student Council.

ARTICLE FOUR

Responsibilities and Powers of the Chairman of the Student Council

A. He shall be the official representative of the student body.

B. He shall assume a major role in establishing priorities of concern for the Student Government Association.

C. He shall be responsible for coordinating the activities of the Executive Board.

D. He shall plan the agenda for Student Council meetings, which shall be published one week in advance of such meetings.

E. He shall preside and maintain parliamentary order at Student Council meetings.

F. He shall have the power to appoint committees as he deems necessary in accordance with the Constitution.

G. He shall call special meetings of the Student Council when necessary, upon ONE week's prior notice to the Council.

H. He shall be an ex officio member of all committees.

I. He shall appoint Council members to Standing Committees of the Student Council, with the concurrence of a majority of the voting members of the Student Council.

ARTICLE FIVE

Responsibilities and Powers of the Treasurer of the Student Council

A. He shall preside in the absence of the Chairman of the Student Council.

B. He shall receive and safeguard all monies due or belonging to the Student Council.

C. He shall keep accurate records of all Student Activity Fee funds.

D. He shall disburse all monies of the Student Council as directed by the Council.

E. He shall publish a statement of Student Activity Fee funds once a semester.

F. He shall serve on the Finance Committee of the Student Council.

F. He shall be responsible for all other duties assigned by the Chairman of the Student Council.

ARTICLE SIX

Responsibilities and Powers of the Secretary of the Student Council

A. He shall preside in the absence of the Chairman and Treasurer of the Student Council.

B. He shall call the roll and record the absentees at Student Council meetings.

C. He shall record the minutes of each Student Council meeting in parliamentary form and shall read the minutes of the previous meeting for approval.

D. He shall conduct reports on all correspondence of the Student Council.

E. He shall notify committee members of their appointments to committees.

C. It shall appoint students to and remove students from representative positions on all Standing College Committees where the Student Council has been invited to participate.

D. It shall review and approve the charters of all campus clubs and organizations.

E. It shall review and approve proposals and recommendations of Student Council Committees.

F. It shall form an election committee six weeks prior to elections.

G. It shall review and recommend for approval budgets requesting disbursement of Student Activity Fee funds.

ARTICLE THREE

Responsibilities and Powers of the Executive Board

A. It shall transact all Student Council business and activities occurring between council meetings and is accountable to the Council for such transactions and activities.

B. It shall prepare the Student Council budget.

C. It shall maintain an organized, effective government office.

D. It shall recommend to the Student Council the approval or disapproval of absences of Senators from Student Council meetings.

E. It is responsible for carrying out all other duties as delegated by the Student Council.

ARTICLE FOUR

Responsibilities and Powers of the Chairman of the Student Council

A. He shall be the official representative of the student body.

B. He shall assume a major role in establishing priorities of concern for the Student Government Association.

C. He shall be responsible for coordinating the activities of the Executive Board.

D. He shall plan the agenda for Student Council meetings, which shall be published one week in advance of such meetings.

E. He shall preside and maintain parliamentary order at Student Council meetings.

F. He shall have the power to appoint committees as he deems necessary in accordance with the Constitution.

G. He shall call special meetings of the Student Council when necessary, upon ONE week's prior notice to the Council.

H. He shall be an ex officio member of all committees.

I. He shall appoint Council members to Standing Committees of the Student Council, with the concurrence of a majority of the voting members of the Student Council.

ARTICLE FIVE

Responsibilities and Powers of the Treasurer of the Student Council

A. He shall preside in the absence of the Chairman of the Student Council.

B. He shall receive and safeguard all monies due or belonging to the Student Council.

C. He shall keep accurate records of all Student Activity Fee funds.

D. He shall disburse all monies of the Student Council as directed by the Council.

E. He shall publish a statement of Student Activity Fee funds once a semester.

F. He shall serve on the Finance Committee of the Student Council.

F. He shall be responsible for all other duties assigned by the Chairman of the Student Council.

ARTICLE SIX

Responsibilities and Powers of the Secretary of the Student Council

A. He shall preside in the absence of the Chairman and Treasurer of the Student Council.

B. He shall call the roll and record the absentees at Student Council meetings.

C. He shall record the minutes of each Student Council meeting in parliamentary form and shall read the minutes of the previous meeting for approval.

D. He shall conduct reports on all correspondence of the Student Council.

E. He shall notify committee members of their appointments to committees.

F. He shall maintain a list of all members of the Student Council, Student Council Committees, and those students on the College Standing Committees.

G. He shall publish or post notice of all Student Council and Student Government Association meetings one week in advance of said meetings.

H. He shall serve as a member of the Campus News Committee.

I. He shall be responsible for all other duties assigned by the Chairman of the Student Council.

ARTICLE SEVEN

Responsibilities and Powers of the Chairman of the Student Union Board

A. He shall work with the Director of Student Life Activities for the coordination of Student Union Board activities with other campus activities.

B. He shall plan the agenda for Student Union Board meetings to be published one week in advance of said meetings.

C. He shall prepare the annual budget of the Student Union Board and present it to the Student Council for approval.

D. He shall have the power to appoint Student Union Board sub-committees as he deems necessary and upon approval of the majority of the Student Union Board.

ARTICLE EIGHT

Responsibilities and Powers of the Individual Student Council Senator

A. He shall actively represent his department on the Student Council.

B. He shall report to his department all matters pertaining to the Student Council.

C. He shall attend all Student Council meetings.

D. He shall serve on one of the Standing Committees or on one of the special appointed committees of the Student Council.

E. He shall be responsible for all duties assigned to him by the Student Council.

ARTICLE NINE

Meetings of the Student Council

In order to conduct a business meeting, a quorum (two-thirds) of the voting members of the Student Council must be present.

ARTICLE TEN

Clubs and Organizations

A. In order to be officially recognized by the Student Council, all clubs and organizations must have their charters approved by the Student Council and the Dean of Students.

B. In order to receive Student Activity Fee funds, all clubs and organizations must meet the requirements of the Finance Committee of the Student Council and must send one representative to the Designated Student Union Board meetings.

ARTICLE ELEVEN

Elections

A. All elections shall be conducted and supervised by the Election Committee of the Student Council. This Committee shall be established at least six weeks prior to the date of the election.

B. All candidates wishing to run for office in the Student Council shall file with the Election Committee a nomination petition no later than one week prior to the date of election.

C. Candidates may file only one nomination petition for an office for which they are running; however, candidates may run for more than one office so long as they choose and declare the one office they are running for one week prior to the date of election.

D. The nomination petition shall bear the signatures of members of the Student Government Association, but members of the Student Government Association may sign more than one candidate's petition.

E. Executive Board candidates must submit petitions bearing at least seventy-five signatures of Student Government Association members.

F. Senate candidates shall be elected from each Avila College academic department. The process for electing such Senate candidates shall be as follows:

1. Preliminary nominations may be made from each major field of study within the academic departments and primary elections may be held within the departments to select the four final academic department nominees.

2. These nominees must then submit petitions to the Election Committee bearing at least fifty signatures of Student Government Association members.

3. Thereafter, from the said list of nominees from each academic department, the Student Government Association shall elect two Senators to represent the said academic departments.

the avila college survival kit

(a guide for the avila student)

It is a well-known fact that a student's arrival on a college campus can be a frustrating experience unless the student knows what to do after he arrives. Because of this, the following information is designed to help the Avila student in his struggle to survive college life. Please keep in mind that the definitions offered below are one man's opinion only and are not necessarily shared by the administration.

A — Achievement of excellence; difficult to obtain.

Activities — Co-curricular opportunities outside of class; visit Marian Center.

Admission — The first step to complete to enter this institutional order.

Advice — The business of people who usually don't know what they're talking about; not to be confused with academic advisor.

Address — Polite synonym for lecture; 11901 Wornall Road.

Administration — The act of administering; a body of people located in Blasco Hall.

Alcohol — Liquid substance used in science labs and for treating wounds; not to be taken internally anywhere on campus.

Athletic Program — Builder of mind and body.

B — This stands next to "A" but is a step below; tough luck!

Book — A transmitter of knowledge, if read.

Bulletin Boards — Information centers characterized by masses of outdated notices, all hanging by one thumb tack; may be found in every building on campus.

Calendar — 365 days; 52 weeks, 12 months.

Campus — A place quite frequently avoided.

Career — Something to think about once in a while.

Catalog — Academic handbook which can be obtained in the Admissions Office.

Cheating — A hazardous classroom activity not to be indulged in.

Check-Cashing — If you're poor, see the Business Office; if you're overdrawn, see your local bank.

Class — An organized group of people who know nothing, led by a person who knows everything.

CLEP — College Level Examination Program; a good way to save time and money by testing out of a class or classes; general exams in this program measure achievement in five basic areas of liberal arts: English Composition, Humanities, Mathematics, Natural Sciences, and Social Sciences-History; Subject exams measure achievement in specific college courses and are used to grant exemption from and credit for these courses.

College — Institution; for change of or withdrawal from, see the Dean of Students.

- Counselor – A good person to talk to when disaster strikes; academic, personal, and vocational concerns can be worked out by visiting the Counseling Center in Carondelet Hall, room 726.
- Credit Hours – The number of hours you take during a semester; not necessarily the number of hours for which you receive credit.
- Degree – B.A. and B.S., but mainly B.S.
- Dress Code – Clothes do not a person make, but for your sake, and our's too, shoes must be worn in all buildings.
- Drinking Fountains – The only thing that's free on this campus; may be found in every building.
- Drugs – The use, possession, or distribution of any drug, other than for medical purposes, is prohibited.
- Education – The enlightenment of the mind.
- Exam – A four - letter word.
- Faculty – The key to your destiny.
- Fees – For full - time students (12 - 18 hours), Student Activity Fee – \$20.00;
For full - time students (12 - 18 hours), Student Center Fee \$4.50;
For part - time day and evening students – Fees included in tuition.
- Financial Aid – To qualify for any financial aid program at Avila, a student must have been accepted as a student at Avila, must file a Parents' Confidential Statement or a Student's Financial Statement with the College Scholarship Service, and must file an application for Financial Aid with the Director of Financial Aid. Additional information, including specific eligibility requirements, on each of the programs outlined may be obtained from the Director of Financial Aid.
- Fire – Call 842-2121.
- Food – The substance of life; it can be found in the Cafeteria or Snack Bar in Marian Center.
- Phoenix – That which happens when the foot is applied to a banana peel; more commonly known as the student newspaper, published bi-monthly and available everywhere on campus at no cost.
- Freshman – New student assigned to lower class of Avila's hierarchy.
- Future – Ad infinitum; an intangible "something" which is always beyond one's reach; when it finally arrives, it is more commonly known as the Present.
- Grades – A measure of your intelligence . . . for some professors, the only measure measure.

<u>Grades</u>	<u>Points</u>
A – excellent	4
B – good	3
C – average	2
D – below average	1
NC – no credit	0
W – Official withdrawal	0
	(without academic assessment up to and including the day before the final class evaluation or examination)
AU – Audit	0
	(Courses may be taken as audit with instructor's approval – student may withdraw from course or change a credit course)

- to audit up to and including the day before the final class evaluation or examination — student may also change an audit course to credit with instructor's permission.)
- P — Pass 0
(Equivalent to A, B, or C under the Pass or No Pass option)
- NP — No Pass 0
(Equivalent to D or NC under the Pass or No Pass Option)
- I — Incomplete
(Incomplete becomes no credit if the work is not completed within six weeks after the end of a session — this applies to letter grades and also to the Pass or No Pass option.)
- GPA — Grade Point Average, computed by dividing the total number of grade points (See Above) by the total number of semester hours attempted (excluding grades of NC, W, AU, P, and NP)
Example: A student taking 12 semester hours (4 three-hour courses) obtained the following grades:

$$\begin{array}{rcl}
 A=4 \text{ points} \times 3 \text{ hour course} & = & 12 \text{ points} \\
 B=3 \text{ points} \times 3 \text{ hour course} & = & 9 \text{ points} \\
 B=3 \text{ points} \times 3 \text{ hour course} & = & 9 \text{ points} \\
 C=2 \text{ points} \times 3 \text{ hour course} & = & 6 \text{ points} \\
 \hline
 & 12 \text{ hours} & 36 \text{ Total Points} \\
 \text{GPA} & = & 36 \text{ Total Points divided by } 12 \text{ hours} = 3.0
 \end{array}$$

Graduation — The end result of your survival.

Grove — A place to get away from it all; see the south side of campus.

Health — A partner of well-being; if your's needs improvement, see the Health Center in Carondelet Hall, room 713.

High School — The good old days.

Holidays — The student's escape from college bondage.

Identification Card — A necessity to your survival at this college . . . without it, you do not exist.

Institution — Avila College.

Interim — A short, optional semester in January; see the Registrar for course offerings.

Job — What you have to look forward to after graduation.

Junior — Jr.; in-between sophomore and senior.

Kansas — the nearest "eighteen" state.

Kansas City — A nice place to live.

Library — A nice place to visit.

Loans — See the Admissions Office.

Lost and Found — See the Bookstore.

NC — No Credit; a polite form of the grade "F".

Parking — Extracurricular activity which results from a flat tire or a miraculous loss of gas; a problem for those students lucky enough to have cars.

Philosophers – Socrates, Plato, and the Avila administration.

Plagiarism — Using someone else's ideas, writings, etc., as your own when writing research papers; the most common type is copying from a book; remedy for this wrongful act is to footnote (beware the professor's intelligence!)

Police — Known by many other names; if in need, call 421-1500.

President — Sister Olive Louise Dallavis (No puns here!!)

Probation — Academic and social; the dean can be mean.

Program Change and Withdrawal – To be official, see the Registrar for appropriate forms. All program changes must be officially made within one week of the date of change or withdrawal. Students not officially withdrawing from a course will receive a grade of No Credit.

Quiz – A surprise exam to test what you never read the night before.

Red Tape — A process which allows one person to check it out with another person, who checks it out with another person, who usually fouls things up.

Registration — See Academic Calendar.

Residence Halls — A home away from home.

Rest Rooms — A modern convenience provided to answer nature's calls; located in every building on campus.

Rule — A King's profession; standard of conduct to abide by.

Scholarship — An award for good behavior; see the Admissions Office.

School Supplies — Available in the Bookstore.

Secretary — The backbone of the college who should always be consulted before bothering the dean; she may be short, tall, thin, or fat, but she's the one who knows where it's at!

Semester — One-half of an academic year.

Senior – Old student assigned to upper-class of Avila's hierarchy.

Sex — Non-transferable in most cases; if you have any questions, refer to your birth certificate.

Smoking – A health hazard which is not permitted in various places, including classrooms; to retain good health, attend classes regularly.

Transcripts — The official school record of your grades, deserved or not; a written request must be made of the Registrar for an official transcript to be sent to another institution or for an unofficial transcript for personal use. Don't forget the one dollar fee for each transcript requested.

Tuition — The price you must pay at this institution.

Veterans — See the Veterans' Coordinator.

Y — You'll ask yourself this question many times.

Z-zzzzzzzzzzzzzzzzzzzzzzzzzzzzz

G. No member of the Election Committee is eligible to run for any office in the Student Council.

H. The Election Committee shall verify the signatures on the nominations petitions and determine the qualifications of the candidates in accordance with the provisions of this Constitution. Thereafter the Election Committee shall place the candidates' names on the election ballot in the order of filing.

I. The Election Committee shall supervise the elections and certify their results.

ARTICLE TWELVE

Standing Committees

A. The Standing Committees of the Student Council are the Campus News Committee, Evaluation Committee, Finance Committee and the Student Union Board.

B. Campus News Committee.

1. It shall consist of the Secretary of the Student Council, four Senators, and all other interested students.

2. Its purpose is to communicate to the campus community Student Council business and activities and campus events and services.

3. It shall print a bulletin that summarizes current campus events and provides information pertaining to Student Council activities and campus services.

C. Evaluation Committee.

1. It shall consist of three Senators and all other interested students.

2. It shall evaluate and develop files on major projects and activities undertaken by the Student Council in order to facilitate future programming.

3. It shall conduct surveys for the Student Council and present the results of said surveys to the Council.

4. It shall keep an evaluation file on each activity supported by Student Activity Fee funds and sponsored by recognized clubs and organizations.

D. Finance Committee.

1. The Finance Committee shall consist of:

- a. The Treasurer of the Student Council.
- b. Three Senators.

c. One student representative appointed by the Student Council.

d. Four student representatives appointed by the Director of Student Life Activities.

2. The Advisor to the Finance Committee shall be the Director of Student Life Activities.

3. The Finance Committee shall be responsible for reviewing and recommending approval of the budgets of all campus clubs and organizations which request Student Activity Fee funds.

4. Only those clubs and organizations whose charters have been approved are eligible to receive Student Activity Fee funds.

5. Clubs and organizations may request funds only by following the current procedure and deadline dates outlined by the Finance Committee.

6. Clubs and organizations may request loans by following the current procedure and other requirements as outlined by the Finance Committee.

7. After a club or an organization has its budget approved, any request for additional funds must be in accordance with the procedures set by the Finance Committee and will be considered only if funds are available.

8. Funding for each club or organization may not exceed the limits as set forth by the criteria established by the Finance Committee and approved by the Student Council.

9. To maintain their eligibility to receive Student Activity Fee funds, each club or organization must complete and submit evaluation forms for each event supported by Student Activity Fee funds and must send a representative to the designated Student Union Board meetings.

E. Student Union Board

1. The Student Union Board shall consist of the following:

a. Chairman

b. Three Senators.

c. Six representatives appointed by a committee chaired by the newly elected Chairman of the Student Union Board and comprised of the three Senators newly appointed to the Student Union Board, the immediate past Chairman of the Student Union Board, and the three Senators who served on the Student Union Board the immediate past year.

2. The Advisor to the Student Union Board shall be the Director of Student Life Activities.

3. The Student Union Board shall be responsible for conveying student opinion to the Student Council and reporting to the Student Council on:

- a. The management of the Student Union, including policies, space allocations and remodeling.
- b. Campus programming, including the areas of
 - (1) Special events.
 - (2) Movies.
 - (3) Student Union Activities
 - (4) Lectures and cultural events.
 - (5) Live entertainment.
 - (6) Publicity.

F. Chairmen of Committees

1. The Chairmen of the Campus News Committee, Evaluation Committee, and Finance Committee shall be elected by each said committee.

2. The Chairman of the Student Union Board shall be elected at large.

G. Each Committee shall establish its regular meeting time subject to approval by the Student Council.

H. Each Committee shall report on its business and activities at each Student Council meeting.

* * * * *

Avila Chapter of Student Affiliates of the American Chemical Society

The objectives of the Chapter are to provide an opportunity for students of chemistry, chemical engineering, and related disciplines to become better acquainted, to secure the intellectual stimulation that arises from professional association, to obtain experience in preparing and presenting technical material before chemical audiences, to foster a professional spirit among the members, to instill a professional pride in chemistry and chemical engineering, and to foster an awareness of the responsibilities and challenges of the modern chemist.

Avila Student Chapter of the American Society of Medical Technologists

This is a student chapter of the National Medical Technology Professional Society. All students who have an interest in the profession of Medical Technology are welcome. Activities will include co-sponsorship of the Avila Blood Donor Club, sponsorship of a guest speaker on Clinical Medicine, and hosting the Departmental Christmas Party. Monthly luncheon meetings are held on the first Monday of each month in the cafeteria.

Council for Exceptional Children - Chapter # 206

The organization is composed of students interested in Special Education who want to improve the educational-professional standards for future leaders in the education of exceptional children and youth. It promotes programs designed to attract students into the profession of special education and disseminates information to the public of special educational needs on the local, state, regional, and national levels. The chapter holds monthly meetings of a professional, business, and social nature. Yearly dues are required and each member receives monthly journals.

Ethnic Student Association of Avila College

The Ethnic Student Association of Avila College strives to provide relevance in all phases of campus life involving ethnic students at Avila.

French Club

"Les Amis de la France" is one of the most active groups on campus which aims to provide Avila Francophiles with opportunities for speaking the language outside of classes; to cultivate enthusiasm for the French people, their language, and their customs; and to enjoy learning. In addition to weekly meetings, the club sponsors monthly events such as the annual French Fair for High School students, a Mardi Gras party, and an annual French Club banquet. Membership is open to all students and faculty members who are interested in learning a second language.

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International Relations Club

The IRC is an organization of students interested in international affairs who wish to translate concern into concrete action. Its aims are to create informed opinion about issues of international affairs, to build intelligent public support for the United Nations and the principles of its Charter, and to advance world peace based on justice and freedom.

Mission Club

The Mission Club is unique in the fact that it is the only religious club on campus. The purposes of the club are to initiate an interest in the missions and to inform the students of their activities; to explore mission possibilities in our area; to aid the missions through prayer and fund-raising projects; and to supply a spiritual influence on campus. Membership is open to all interested students.

Montessori Society

The purpose of this organization is to acquaint the campus and community with the philosophical and psychological methods of the Montessori system of education.

Psychology Club

The Psychology Club is for students who are majoring, minoring, or interested in psychology. Its purpose is to develop among its members an understanding of psychology as a scholarly discipline, as a science, and as a profession. The club holds meetings of a professional, business and social nature.

Service Club

This organization is composed of students interested in providing a variety of services to Avila students, faculty, administration, and the Kansas City community at large. Participation in a pep club for the athletic program, helping plan and coordinate the student orientation program, and assistance with all-school social functions are a few of the services which are offered. The types of activities sponsored are unlimited and are determined by the members' interests.

Social Work Club

The purposes of the Social Work Club are to promote knowledge of the field of social work and to meet the educational and social needs of Avila students. All students who are interested in social work are eligible to participate. Meetings are held throughout the academic school year and fund-raising projects are sponsored in order to support the activities of club members.

Society for the Advancement of Management

SAM is a professional and social student organization which was recently formed to help further the student's development of managerial skills. Affiliated with the American Management Association, this organization offers the opportunity to tour local industries, to hear various guest speakers, and to coordinate their classroom activities with the activities of the organization. Specific activities are determined by the members' interests.

Avila Student Nurse Organization

ASNO is a campus organization for students majoring or interested in nursing. Its purposes are to promote unity among its members; to strive for better professional nursing; and to give service to others on campus and in the community.

FINANCIAL AID

To qualify for any financial aid program at Avila, a student must have been accepted as a student at Avila, must file a Parents' Confidential Statement or a Student's Financial Statement with the College Scholarship Service, and must file an application for Financial Aid with the Director of Admissions and Financial Aid. In addition, a copy of the parents' and student's 1040 Federal Income Tax Form must be on file in the Financial Aid office for the year aid is being applied for. Additional information, including specific eligibility requirements, on each of the programs outlined below may be obtained from the Director of Admissions and Financial Aid.

Avila Scholarships and Grants

Full-time students with a 3.0 grade-point average may qualify for an Avila Scholarship and full-time students with a 2.0 grade-point average may qualify for an Avila grant.

Basic Educational Opportunity Grant Program

Students entering college for the first time and on a full-time basis may apply for this program by completing an "Application for Determination of Basic Grant Eligibility," available in the Admissions and Financial Aid Office. The student will then receive a notification of eligibility, which is to be submitted to the college which will then calculate the amount of money the student is eligible to receive.

College Work-Study Program

Full-time students in academic good standing who need financial assistance to enable them to attend college may qualify for this program which provides on-campus, and off-campus jobs for students.

Guaranteed Student Loan Program

Students enrolled on at least a half-time basis may apply for this program which enables you to borrow directly from a bank, credit union, savings and loan association, or other participating lender willing to make the loan. To apply, you must submit to the lender a recommendation from Avila as to the amount needed to meet educational expenses. For qualified students the Federal Government will pay the interest until repayment of the loan begins. For unqualified students, you may still borrow but pay the interest from the time the loan is taken out until it is repaid.

Missouri Grant Program

Full-time students who are U. S. citizens, Missouri residents, and who demonstrate financial need may qualify for grants under this program. Upon the College's confirmation of student's enrollment at the beginning of first semester, one half of the grant money will be delivered to the student by the College. The second half of the grant money will be delivered at the beginning of second semester.

National Direct Student Loan Program

Students who are U. S. citizens, who are enrolled on at least a half-time basis, and who demonstrate financial need may qualify for this program. For loans made to the student, no interest is accrued or payment expected while the student is enrolled on at least a half-time basis. Nine months after the student terminates his enrollment, a 3% interest rate begins and repayment of the loan must be made within two years.

Supplemental Educational Opportunity Grants

Full-time students who are of exceptional financial need and in academic good standing may qualify for this program of gift aid. Students selected for a grant under this program must also accept and equal amount of other aid offered by the college.

college services and facilities

Academic Advisors

Each incoming student is assigned an academic advisor to assist in the planning of career choices and class schedules. The advisors also present mid-semester and semester grade reports to the students and are available for consultation concerning vocational and personal matters.

Academic Dean's Office — Blasco Hall

All aspects of the student's formal classroom learning are the concerns of this office. This includes supervision of curricula, methods of instruction, examination and grading policies, academic advising, and exceptions or substitutions to degree requirements.

Admissions and Financial Aid Office — Blasco Hall

The primary responsibilities of the Admissions and Financial Aid Office are recruiting students for the College, processing admission and financial aid applications, and disseminating financial aid and general college information in accordance with policies of the College. A listing of financial aid programs may be found in the second section of this handbook.

Alumni Office — Blasco Hall

The Alumni Office serves as the informational link between former students, graduates, and the College. It provides social and educational programs for alumni and notifies them of college developments and news through the *Avila College Magazine*, and other publications.

Blasco Hall

Serving as the main administrative building on campus, Blasco Hall houses the offices of Academic Dean, Admissions, Alumni, Business, Dean of Students, President, Public Relations, and Registrar. The academic Departments of Business and Mathematics, the Mail Room, and Library are, also, located in this building.

Bookstore — Marian Centre (lower level)

The campus bookstore provides many services for students, faculty, and staff of the College. New and used textbooks, school supplies, paperbacks, stationery, art supplies, gifts, and drug sundries are all available. Other services include special ordering of books not in stock, a postal station, lost and found department, and the ordering of fresh flower arrangements.

Goppert Theatre/Borserine Nurse Education Centre

The Goppert Theatre/Borserine Nurse Education Centre is located on the north end of campus. A 500 seat theatre featuring a thrust stage is in the east wing of the building, along with the Chairman of Fine Arts and other dramatic faculty offices. The Music Department, with practice and recital rooms, and the Department of Nursing are located in the west wing.

Business Office —Blasco Hall

The function of this office is the handling of the financial matters of the college. The collection and deposit of all monies, such as registration fees, program change fees, and graduation fees, are made in this office.

Campus Ministry — O'Rielly Hall

Campus Ministry promotes theological study and reflection on man's religious nature through the Religious Studies/Philosophy Department so that the intellectual, moral and spiritual growth can proceed together; it sustains a Christian community on campus with the pastoral care of a full-time Chaplain and worship services, especially the Eucharist several times a week; it integrates its ministry with the academic departments of the college, the civic community, and the diocese in sponsoring speakers, discussions, and films.

Career Development and Placement — Carondelet Hall (lower level)

Many services in career development and placement are available to Avila students. One of the services provided is a listing of part-time, full-time, summer, and volunteer job openings. Other services include the provision of general career information; the availability of instructive material, such as resume writing and interviewing techniques, as well as several aptitude, interest and personality tests; and the scheduling of on-campus visits by employers recruiting students for employment. A new service is being implemented this year. Students may keep their letters of recommendation, resumes, grades and other material pertinent to obtaining employment on file. This information will be forwarded to perspective employers upon request by the student. Those who participate in such a service will greatly enhance their employment possibilities. These services are all designed to enrich the student's educational experience, his understanding and awareness of different career choices, and his interest in the search for a meaningful career.

Child Care Center — Hodes Education Center

The Child Care Center is designed to provide care for the children of student-parents who attend classes at Avila between the hours of 8 a.m. and 4 p.m., Monday-Friday. Though not a pre-school program, the center provides educational materials for children between the ages of 2 and 5 and is supervised by qualified personnel. Additional information about this service may be obtained by contacting the Hodes Education Center, 942-8400, Ext. # 261.

Counseling Center — Carondelet Hall (lower level)

The counseling Center is maintained to assist students with private, educational, and vocational matters and to facilitate personal growth. Individual counseling is available to assist students in overcoming personal problems, in planning academic majors and careers, and in expanding ideas about life goals and philosophies. In group counseling, students can increase awareness of feelings and behavior and can gain insight into other group members' attitudes, values, and emotions. In other counseling groups, barriers to achieving desired careers, studying effectively, and making grades are confronted and specific measures evolve for dealing with these concerns. Most important, the Center attempts to reflect and adjust to student's needs so that activities are broad and changing.

Dean of Students — Blasco Hall

Avila maintains a concern for the whole life of its students. The administrative responsibility for non-classroom learning and co-curricular life of the college community rests with the Dean of Students and his staff. Working with the Dean are the Director of Counseling and Related Services; Director of Career Education and Veterans Benefits; Director of Campus Ministry; Campus Chaplain; Director of Student Life Activities; Director of Health Services; Athletic Director; Men's and Women's Tennis Coach; Women's Basketball Coach; Women's Volleyball Coach; Residence Hall Directors; Coordinator of Residence Hall

Food Service

On-campus food service is available to students, faculty, staff, and college guests in the cafeteria and snack bar. Breakfast, lunch, and dinner meals are served daily in the Cafeteria and meal times are posted on the door. To insure admittance, resident students must present both their meal and college I.D. cards. Non-resident students may purchase meals on an a la carte, cash basis.

The Snack Bar, located in lower Marian, offers a variety of short order meals, snacks, and soft drinks which are available on a cash basis.

Foyle Hall

This building houses the College Chapel and religious faculty residence.

Health Service — Carondelet Hall (lower level)

The Health Service provides both preventive and therapeutic programs of health service for all Avila students, faculty, and staff. Students must arrange for adequate sickness and accident insurance coverage.

Housing

On-campus housing is available for men and women in Carondelet and Ridgway Halls. Both are modern, three story residences, housing approximately 120 students in each hall. Additional information may be obtained by contacting the Dean of Students' office.

Library — Blasco Hall (lower level)

The Avila library offers a collection of over 57,000 volumes and 380 periodicals to all students. College identification cards must be presented in order to check out materials. Library hours are posted on the front door.

Lost and Found

The College Bookstore, located in lower Marian, serves as the campus' lost and found department. Any student who misplaces an article or who finds a lost article should contact the bookstore.

Marian Student Centre

Centrally located on campus, Marian Centre provides many services and programs for students, faculty, staff, and college guests. The campus Bookstore, Snack Bar, Cafeteria, television room, information desk, and lounge are located in the Centre. In addition, the Centre houses the Office of Student Life Activities, Student Government, Chaplain, and Food Service.

O'Rielly Hall

Located at the west end of campus. O'Rielly Hall is primarily a general classroom building. Many faculty offices may also be located in the building on the main floor level and the Actors Laboratory Theatre is located on the lower level.

Parking

There is free parking for all Avila students, faculty, staff, and college guests. Resident students are encouraged to register their cars with their resident assistant.

Public Relations Office – Blasco Hall

This office is responsible for the distribution of school information to all off-campus media sources. Any publicity for release off-campus should be cleared with this office.

Registrar's Office – Blasco Hall

The primary responsibilities of the Registrar are the registration of students; preparation and maintenance of student academic records; issuance of transcripts and grade reports; preparation of enrollment statistics; and processing of academic program changes made by students.

Student Co-Curricular Activities - Marian Centre

The planning and programming of student activities is the dual responsibility of the Student Union Board and the Director of Student Life Activities. As direct representatives of the student body, the Student Union Board plans student functions and the Director of Student Life Activities provides assistance in making those functions successful. All students are encouraged to propose activities which interest them, to participate in the planning of activities, and to attend the activities which are offered.

Telephones

Pay telephones are conveniently located in each college building. Resident students may, at their own expense, order private telephones for individual rooms from Southwestern Bell.

Testing Office – O'Rielly Hall, Office # J

This office offers a program to all Avila students whereby college credit may be obtained by examination. The plans which are available are the College Level Examination Program, Advanced Placement credit from high school, Military Service Credit, and Avila College Departmental Examinations. The CLEP testing dates are scheduled for the third Monday and Saturday of each month. Students may challenge Departmental Examinations four times yearly (January, April, August, and October).

Veterans' Affairs Office - Carondelet Hall (lower level)

This office provides many services for the veteran student. Certification of enrollment for those students who are eligible to receive benefits from the Veterans Administration is the primary responsibility of the Veterans' Coordinator. Additional services include academic and personal counseling, career development and placement, and the dissemination of general V.A. and college information. Veteran students who have questions pertaining to veteran affairs are encouraged to contact this office.

k. c. and a. c. telephone directory

emergency

Ambulance	471-1111
Fire	842-2121
Police	421-1500
State Highway Patrol	542-9200
Rape Treatment Center for Greater Kansas City	932-2000 (24 hour emergency) 932-2089 (Counselor - 8 a.m. - 5 p.m.)
College Health Center	942-8400 Ext # 268 (on-campus) 358-3864 (off-campus)
Poison Control	421-8060 (K.C. General Hospital)

other

Animal Control	861-0123
Area Transportation Authority	241-0303
City Hall	274-2000
Federal Government Information Center	374-2466
Hotline for Youth	287-1300
Jackson County Court House	881-3000
K.C. Office of Public Information	274-2601
K.C. Star	421-1200
Legal Aid Society	474-6750
Mo. Division of Employment Security	471-5700
Planned Parenthood Association	931-4121
Rumor Control Center (police)	221-6080
Southwestern Bell Telephone Co.	871-9900
Veterans Administration	374-5763 (Kansas City) 861-3761 (St. Louis TOLL FREE)
Weather Bureau	471-4840

avila college

MAIN COLLEGE NUMBER 942-8400

(All college personnel may be reached between the hours of 8 and 5 by dialing the main college number and asking for the extension numbers listed below. For unlisted personnel, ask for the person by name)

Academic Dean	208 and 209
Admissions Office	203 and 204
Alumni Office	219
Art Department	259
Biology Department	254
Bookstore	230
Box Office	290
Business Department	274 and 275
Business Office	206, 216, 217, and 218
Cafeteria	942-6945
Campus Ministry	243
Career Development and Placement	266
Carondelet Hall: First floor	942-9998

Chaplain	228
Chemistry Department	255
Day Care Center	261
Convent	942-8407 (night only)
Counseling and Related Services	266
Dean of Students	276
Education Department	261, 262, and 263
English Department	246
French Department	247
Health Nurse	268
History Department	245
Housing Department	276
Carondelet Office	269
Ridgway Office	260
Library	220 and 221
Mail Room	219
Mathematics Department	244
Montessori	265
Music Department	250 and 251
Nursing Department	271, 272, and 273
Philosophy Department	243
President	214
Psychology Department	267
Public Relations	201 and 202
Registrar	210, 211, and 212
Religious Studies Department	228 and 246
Ridgway Hall: First Floor	942-9845
Sociology Department	248 and 249
Spanish Department	249
Speech Department	289 and 291
Student Co-curricular Activities	227
Testing Office	242
Transfer Consultant	207
Veterans' Affairs	266

campus compass

Where to go for . . .

<u>what</u>	<u>who</u>	<u>where</u>
Academic Advice	Academic Advisor	OR,R,H,B,GB
	Academic Dean	B
	Any Faculty Member	OR,R,H,B,GB
Academic Complaint	Academic Dean	B
Academic Difficulty	Academic Dean	B
	Counseling Center	C-726
	Dean of Students	B
	Academic Advisor	OR,R,H,B,GB
Academic Requirements	Academic Dean	B
	Academic Advisor	OR,R,H,B,GB
	Registrar	B
Activities, Clubs, etc.	Director of SLA	MC
	Dean of Students	B
	SGA	MC
Address of Alumni	Alumni Office	B
Applications		
Co-curricular Activities	Director of SLA	MC
Work Study Employment	Admissions Office	B
Use of College Facilities	Director of SLA	MC
Off-Campus Employment	Placement Center	C-726(b)
Financial Aid	Admissions Office	B
Athletic Program	Coord. of Athletic Program	OR
Banquet Facilities	Director of SLA	MC
Calendar	Director of SLA	MC
Campus Security	Dean of Students	B
Career Planning	Placement Center	C-726(b)
	Counseling Center	C-726(a)
Change of College	Dean of Students	B
	Counseling Center	C-726(a)
Change of Course	Academic Advisor	OR,R,H,B,GB
	Registrar	B
Change of Major	Academic Dean	B
	Academic Advisor	OR,R,H,B,GB
Check Cashing	Business Office	B
Child Care	Education Center	H
Class Offerings	Registrar	B
	Academic Advisor	OR,R,H,B,GB
CLEP	Testing Office	OR
Counseling		
Academic	Counseling Center	C-726(a)
	Dean of Students	B
	Academic Advisor	OR,R,H,B,GB
Financial	Admissions Office	B
	Placement Office	C-726(b)
Personal	Counseling Center	C-726(a)
Vocational	Counseling Center	C-726(a)
	Placement Center	C-726(b)
Degree Requirements	Academic Dean	B
	Department Chairmen	OR,R,H,B,GB
	Academic Advisor	OR,R,H,B,GB
	Registrar	B
Disciplinary Sanctions	Dean of Students	B
Employment	Admissions Office	B
	Placement Office	C-726(b)

Financial Aid	Admissions Office	B
Food Service	Food Service Manager	MC
	Dean of Students	B
Grades	Registrar	B
	Academic Dean	B
	Academic Advisor	OR,R,H,B,GB
Graduate Fellowship	Department Chairmen	OR,R,H,B,GB
Guests	Director of SLA	MC
Holidays	Avila Catalog	
Hospitalization	Health Service	C-713
	Dean of Students	B
Housing	Dean of Students	B
	Housing Staff	C,R
Identification Cards	Director of SLA	MC
Illness	Health Service	C-713
Institutional Grants	Dir. of Public Relations	B
Intramural Sports	Dir. of Intramurals	
Loans	Admissions Office	B
Lost and Found	Bookstore	MC
Mail Service	Mail Room	B
Parking	Business Office	B
Pay Checks	Business Office	B
Phoenix	Editor/SGA	MC
Placement	Placement Center	C-726(b)
Probation		
Academic	Academic Dean	B
Social	Dean of Students	B
Publicity	Dir. of Public Relations	B
Recreation	Marian Center	MC
Refunds	Business Office	B
Registration		
Academic	Registrar	B
Housing	Dean of Students	B
	Housing Staff	C,R
	Business Office	B
Vehicle	Resident Assistant	C,R
Religious Life	Campus Ministry	OR-209
	Chaplain	MC
Scholarships	Admissions Office	B
Scholastic Standing	Academic Advisor	OR,R,H,B,GB
	Registrar	B
School Supplies	Bookstore	MC
Student Government Association	/ Student Council President	MC
Student Organizations	Director of SLA	MC
	Dean of Students	B
	SGA	MC
Study Skills	Counseling Center	C-726(a)
Student Teaching	Education Department	H
Summer Employment	Admissions Office	B
	Placement Center	C-726(b)
Testing	Testing Office	OR
Textbooks	Bookstore	MC
Traffic and Parking	Business Office	B
Regulations		
Transcripts	Registrar	B
Tuition		
Information on	Registrar	B
Payment of	Business Office	B

Veterans' Affairs
Vocational Information

Withdrawal from College

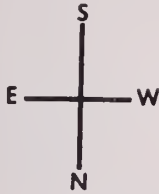
Veterans' Coordinator
Counseling Center
Placement Center
Dean of Students
Registrar

B
C-726(b)
C-726(a)
C-726(b)
B

abbreviation key:

B	Blasco Hall
C	Carondelet Hall
Dir. of SLA	Director of Student Life Activities
GB	Goppert Theatre/Borserine Center
H	Hodes Education Center
MC	Marian Center
OR	O'Rielly Hall
R	Ridgway Hall
SGA	Student Government Association

120th STREET



LEGEND

- 1 O'Reilly Hall (Academic)
- 2 Blasco Hall (Administration and Library)
- 3 Marlan Center (Student Center)
- 4 Carondelet Hall and Hodes Education Center (Dormitory)
- 5 Ridgway Hall (Dormitory) and Art Education Center
- 6 Foyle Hall (Chapel and Faculty Residence)
- 7 Goppert Theatre and Borserline Nurse Education Center
- A Future Library

Enter Ridgway here
(lower level)



ENTRANCE

OAK STREET

Enter Hodes here
(lower level)

PARKING

DRIVEWAY

DRIVEWAY

PARKING

DRIVEWAY

PARKING

PARKING

PARKING

118th STREET

117th TERR

WORNALL ROAD

AVILA COLLEGE CAMPUS PLAN

calendar for academic year, 1975-1976

first semester, 1975

August 26	Evening Registration for part-time students
August 27	Evening Registration for part-time students
August 28	Resident Students arrive. Residence Halls open 12 noon
August 29	Registration for full time students: Seniors and Juniors —a.m. Sophomores and Freshmen —p.m.
August 30 and 31	

August 26	Evening Registration for part-time students
August 27	Evening Registration for part-time students
August 28	Resident Students arrive. Residence Halls open 12 noon
August 29	Registration for full-time students: Seniors and Juniors —a.m. Sophomores and Freshmen —p.m.
August 30 and 31	All-campus Orientation
September 1	Labor Day
September 2	Classes begin
September 5	Mass of the Holy Spirit. 1:00 p.m.
October 17-19	Avila Day and Mid-semester Break (no classes)
October 20	Classes resume
November 12	Interim, 1976, registration and pre-registration for second semester. (only classes beginning after 5:00 p.m. will meet)
November 25	Thanksgiving recess begins after last class
Residence Halls close	11:00 p.m.
November 30	Residence Halls open 1:00 p.m.
December 1	Classes resume
December 15	Registration for second semester Last day for filing applications for senior comprehensives and degrees to be conferred in May, 1976 including those graduating in August who wish to participate in the May ceremony.
December 15-20	Final Week Sessions
December 20	Christmas recess begins after last session End of first semester Residence Halls close 12 noon

Interim 1976

January 4	Residence Halls open for Interim students 1:00 p.m.
January 5	Interim begins
January 28	Interim closes after last class
January 29 and 30	Registration for part-time and transfer students

Second Semester 1976

February 1	Resident Students arrive 1:00 p.m.
February 2	Classes begin
March 19-20	Mid-semester date (no classes)
April 6	Pre-registration for first semester. 1976-77 (only classes beginning after 5:00 p.m. will meet)
April 10	Easter Recess/Spring Break begins after last class
	Residence Halls close 4:00 p.m.
April 19	Residence Halls open 1:00 p.m.
April 20	Classes resume
May 15-21	Final Week Sessions
May 21	End of second semester after last session
May 21-23	Commencement Weekend
	Residence Halls close 12 noon, May 23

Summer Session, 1976

June 11	Residence Halls open
	Registration for summer session
June 14	Summer classes begin
August 6	End of summer session after last class
	Residence Halls close

kansas city

Kansas City offers a wide variety of cultural, educational, and social life to Avila students.

On the cultural and educational side are the famous Nelson Art Gallery, with one of the finest Oriental collections in the country, and the Linda Hall Library, one of the country's leading science libraries. The Harry S. Truman Library, located in nearby Independence, displays to the public many official documents, art objects, and papers of the late President Truman and his administration.

Socially, Kansas City has an unusually wide array of places to go and things to see. Starlight Theatre, located in the 1,722-acre Swope Park, is the second largest outdoor theatre in America and stages top musical talent for eleven weeks every summer. The Kansas City Philharmonic offers concerts during the fall and winter months and the Missouri Repertory Theatre offers drama to all Kansas Citians. Dinner theatres, night clubs, and fine restaurants are all a part of the exciting life of Kansas City.

Other attractions which are unique to the City are Worlds of Fun, a 360-acre development where entertainment abounds; the River Quay, a step back into the 1880's where antique shops and delicatessens line the streets; Crown Center, where an elegant hotel, a wide variety of boutiques, and specialty foods are available; and the Country Club Plaza, the nation's first and most unique shopping area which, during the Christmas season, is outlined by thousands of colored lights.

Kansas City also has an exciting sports scene featuring the K.C. Chiefs football and Royals baseball in the spectacular, dual Truman Sports Complex. In addition, there are the NBA K.C. Kings, the NAIA and Big Eight Basketball tournaments, hockey, auto racing, sailboat racing, and the nationally known American Royal Livestock and Horse Show.

Kansas City offers all of this and much more.

